



BENTON COUNTY

Road Department

12024 SW 14th Street, Suite 6, Bentonville AR 72712

Office: 479-271-1052

Email: roadspermits@bentoncountyar.gov

Website: <https://bentoncountyar.gov/road-department/>

Parcel # _____

Flood MS4

Checklist:

Application Site Plan

Documents larger than 11x17 must be digital and all documents must be legible.

PRIMARY CONTACT: Owner Contractor

PERMIT TO DISTURB A COUNTY ROAD (ROAD BORE & ROAD CUTS)

Property Owner OR Contractor Name: _____

Project Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

_____ Property Owner/Contractor Signature _____ Date

PERMIT PROCEDURES

1. **Submit application and plans to the Road Department.**

**** Road Cuts only – must have written approval from the Judge and a \$500 security bond. No cash or check bonds.***

**** ALL ROAD BORES MUST BE CLEARLY MARKED WITH EITHER STAKES OR PAINT PRIOR TO ROAD DEPT. SITE VISIT***

2. **Road Department will conduct site visit within five (5) business days.**

3. **Road Bore Permit approved? Yes No**

4. **Road Department issues applicant the permit.**

5. **Applicant notifies the Road Department once the Road bore/Road Cut is complete at (479) 271-1052 so a final inspection can be scheduled.**

6. **The Road Department shall conduct an inspection within five (5) days of job completion. Should inspection fail, the applicant shall have ten (10) days to correct stated deficiencies.**

7. **Road Bores will be required to have a \$500 surety bond "Only".**

In compliance with Benton County, Arkansas, Ordinance #O-2004-11 Section 58-37, the above stated company/individual does hereby make application to construct private driveways or other accesses connecting to a County Road. All steps are required to be followed in the order in which they are established. Failure to comply with this agreement will result in a fine not exceeding \$500.00 or double such sum for each repetition thereof. If the violation is in its nature, continuous in respect to time, the penalty for allowing the continuance thereof is a fine not to exceed \$250.00 for each day that the same is unlawfully continued. *In the event of a necessary road closing, the applicant must contact the Road Department, CENCOM, and any affected schools running busses in the area. Applicants MUST contact one call at 1-800-482-8998 for the marking of Underground Utility Lines BEFORE starting work.*

Road Department Signature _____

Date _____