



## Benton County

### Stormwater Permit Checklist

Planning Department  
215 East Central Avenue  
Bentonville, AR 72712  
(479) 464-6166

planning@bentoncountyar.gov  
bentoncountyar.gov/county-planning/

#### IMPORTANT NOTES

- This is **NOT** an application. This is an informational and optional checklist for submitting an application. This checklist does not need to be submitted to the online portal nor to the Benton County Planning Department Staff. Whether or not this checklist is used, Staff will still require an application which can be found on our website at [bentoncountyar.gov/county-planning/applications/](http://bentoncountyar.gov/county-planning/applications/).
  - When an application is ready to be submitted, please send it to [planning@bentoncountyar.gov](mailto:planning@bentoncountyar.gov) or on our online portal at [bentoncounty.portal.iworq.net/portalhome/bentoncounty](http://bentoncounty.portal.iworq.net/portalhome/bentoncounty).
- For information about Best Management Practices, please visit [www.uaex.uada.edu/environment-nature/water/stormwater/nwastormwater/construction-bmps.aspx](http://www.uaex.uada.edu/environment-nature/water/stormwater/nwastormwater/construction-bmps.aspx).

#### PROPERTY REFERENCE INFORMATION

Property Owner(s) Name: \_\_\_\_\_

\_\_\_\_\_

Physical Address of Property: Street: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Parcel #(s): \_\_\_\_\_

#### STORMWATER PERMIT CHECKLIST

- Completed Stormwater Permit application with notarized property owner signature
- Scaled site plan detailing the following:
  - Existing and proposed improvements (structures, driveways, fences, etc.)
  - Calculated area of development (grading, footings, etc.)
  - Concrete washout area
  - Proposed Best Management Practices (BMPs for runoff controls)
    - Location and length of BMPs
- Stormwater Management Training
  - Submit stormwater training certificate
    - Watch video: <https://www.youtube.com/watch?v=VQKSCzav4y4>
    - Complete required quiz (contact Planning Department to obtain quiz)
      - Quiz must be taken every three (3) years
- Payment of application fee
  - Total project area: \$50 if 1 acre or less, \$100 if greater than 1 acre
- Any additional materials as needed by Staff or Planning Board

**\*All items shall be submitted at the time of application, or the application will be rendered incomplete\***