



BENTON COUNTY Community Risk Reduction

2113 W. Walnut St., Rogers AR 72756
Office: 479-271-1003 Text: 475-522-1003
Email: permits@bentoncountyar.gov
Website: bentoncountyar.gov/community-risk-reduction

Commercial Permit Application

Step 1: Complete Code Study Review
Step 2: Submit Commercial Permit application along with required documents based off of your code study review.

Parcel # _____ Flood MS4
 New Construction Addition Remodel Move-On Structure
Description of work: _____ Total SF: _____
PRIMARY CONTACT: Owner Contractor

PROPERTY OWNER INFORMATION

Property Owner Name: _____
Project Address: _____ City: _____ Zip: _____
Phone: _____ Email: _____
Property owners mailing address: _____
I the undersigned will be responsible for performing the work and meeting the requirements of all codes, ordinances, and laws; and that I am the owner of the above-described property.
_____ Property Owner Signature _____ Date

CONTRACTOR INFORMATION

General Contractors Name: _____ Primary Contact: _____
Phone: _____ Email: _____ Lic. # _____
Trade Contractors Name: _____ Primary Contact: _____
Phone: _____ Email: _____ Lic. # _____
A copy of all licenses must be provided with each new project.

UTILITY INFORMATION

Septic Sewer
Elec. Provider: _____ Water Provider _____ Gas Provider _____

Note: This permit becomes null and void if work or construction authorized is not commenced within 6 MONTHS, or if construction or work is suspended or abandoned for a period of 6 MONTHS at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provision of the Law and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction. Permit fees are non-refundable.

_____ Owner/Contractor Signature _____ Date

COMMERCIAL PERMIT REQUIREMENTS

CODE STUDY ANALYSIS

(To establish valuation)

If Valuation is under
\$100,000

- APPLICATION
- COMPUTER GENERATED PLANS (not stamped)
- SITE PLAN
- SEPTIC APPROVAL
- STATE PLUMBING LETTER
- MANUAL N
- CONTRACTOR LICENSES
- PLANNING BOARD APPROVAL

- REMODELS ONLY**
- ASBESTOS REPORT
 - SCOPE OF WORK
 - ESTIMATED PROJECT COST

FIRE AND BUILDING PLAN REVIEW

If Valuation is over
\$100,000

- APPLICATION
- STAMPED ARCHITECTURAL PLANS
- STAMPED ARCHITECTURAL PLANS FOR MECHANICAL, PLUMBING AND ELECTRICAL
- STATE PLUMBING LETTER
- SEPTIC APPROVAL
- FIRE LIFE SAFETY PLAN
- SITE PLAN
- CONTRACTOR LICENSES
- PLANNING BOARD APPROVAL

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FIRE AND BUILDING PLAN REVIEW

If Occupancy Group is A/E/I
AND/OR
OVER 5000 SF,
MORE THAN 50 OCCUPANT LOAD,
3 STORIES OR MORE.

- APPLICATION
- STRUCTURAL ENGINEERED PLANS
- STAMPED ENGINEERED PLANS FOR MECHANICAL, PLUMBING AND ELECTRICAL
- STATE PLUMBING LETTER
- SEPTIC APPROVAL
- FIRE LIFE SAFETY PLAN
- SITE PLAN
- CONTRACTOR LICENSES
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FIRE AND BUILDING PLAN REVIEW