



# BENTON COUNTY

## Community Risk Reduction

2113 W. Walnut St., Rogers AR 72756  
Office: 479-271-1003 Text: 475-522-1003  
Email: [permits@bentoncountyar.gov](mailto:permits@bentoncountyar.gov)  
Website: [bentoncountyar.gov/community-risk-reduction](http://bentoncountyar.gov/community-risk-reduction)

Parcel # \_\_\_\_\_

Flood  MS4

### Checklist:

Application  Site Plan

Documents larger than 11x17 must be digital and all documents must be legible.

PRIMARY CONTACT:  Owner  Contractor

## PERMIT TO DISTURB A COUNTY ROAD (ROAD BORE & ROAD CUTS)

Property Owner OR Contractor Name: \_\_\_\_\_

Project Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ Property Owner/Contractor Signature \_\_\_\_\_ Date

## PERMIT PROCEDURES

1.  Submit application and plans to the Permit Specialist.  
\* Road Cuts only – must have written approval from the Judge and a \$500 bond.  
\* ALL ROAD BORES MUST BE CLEARLY MARKED WITH EITHER STAKES OR PAINT PRIOR TO ROAD DEPT. SITE VISIT
2.  Road Department will conduct site visit and return to Support Specialist within five (5) business days.
3.  **Road Bore Permit approved?** Yes  No
4.  Permit Specialist issues applicant the permit.
5.  Applicant notifies the Permit Specialist once the Road bore is complete at (479) 271-1003. Permit Specialist notifies the Road Department so a final inspection can be scheduled.
6.  The Road Department shall conduct an inspection within five (5) days of job completion. Should inspection fail, the applicant shall have ten (10) days to correct stated deficiencies.
7.  The Road Department will notify the Permit Specialist that the job has been completed so that the file can be closed.

In compliance with Benton County, Arkansas, Ordinance #O-2004-11 Section 58-37, the above stated company/individual does hereby make application to construct private driveways or other accesses connecting to a County Road. All steps are required to be followed in the order in which they are established. Failure to comply with this agreement will result in a fine not exceeding \$500.00 or double such sum for each repetition thereof. If the violation is in its nature, continuous in respect to time, the penalty for allowing the continuance thereof is a fine not to exceed \$250.00 for each day that the same is unlawfully continued. *In the event of a necessary road closing, the applicant must contact the Road Superintendent, CENCOM, and any affected schools running busses in the area. Applicants MUST contact one call at 1-800-482-8998 for the marking of Underground Utility Lines BEFORE starting work.*

Road Department Signature \_\_\_\_\_

Date \_\_\_\_\_