



BENTON COUNTY

Community Risk Reduction

2113 W. Walnut St., Rogers AR 72756
Office: 479-271-1003 Text: 475-522-1003
Email: permits@bentoncountyar.gov
Website: bentoncountyar.gov/community-risk-reduction

Parcel # _____

Flood MS4

Checklist:

Application Site Plan

Documents larger than 11x17 must be digital and all documents must be legible.

PRIMARY CONTACT: Owner Contractor

PERMIT TO DISTURB A COUNTY ROAD (ROAD BORE & ROAD CUTS)

Property Owner OR Contractor Name: _____

Project Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

_____ Property Owner/Contractor Signature _____ Date

PERMIT PROCEDURES

- Submit application and plans to the Permit Specialist.
* Road Cuts only – must have written approval from the Judge and a \$500 bond.
* ALL ROAD BORES MUST BE CLEARLY MARKED WITH EITHER STAKES OR PAINT PRIOR TO ROAD DEPT. SITE VISIT
- Road Department will conduct site visit and return to Support Specialist within five (5) business days.
- Road Bore Permit approved?** Yes No
- Permit Specialist issues applicant the permit.
- Applicant notifies the Permit Specialist once the Road bore is complete at (479) 271-1003. Permit Specialist notifies the Road Department so a final inspection can be scheduled.
- The Road Department shall conduct an inspection within five (5) days of job completion. Should inspection fail, the applicant shall have ten (10) days to correct stated deficiencies.
- The Road Department will notify the Permit Specialist that the job has been completed so that the file can be closed.

In compliance with Benton County, Arkansas, Ordinance #O-2004-11 Section 58-37, the above stated company/individual does hereby make application to construct private driveways or other accesses connecting to a County Road. All steps are required to be followed in the order in which they are established. Failure to comply with this agreement will result in a fine not exceeding \$500.00 or double such sum for each repetition thereof. If the violation is in its nature, continuous in respect to time, the penalty for allowing the continuance thereof is a fine not to exceed \$250.00 for each day that the same is unlawfully continued. *In the event of a necessary road closing, the applicant must contact the Road Superintendent, CENCOM, and any affected schools running busses in the area. Applicants MUST contact one call at 1-800-482-8998 for the marking of Underground Utility Lines BEFORE starting work.*

Road Department Signature _____

Date _____