
FORMAL APPEAL TIPS FOR PROPERTY OWNERS

OBJECTIVE: The primary objective of the Assessor's Office, as well as the Board of Equalization, is to treat everyone fairly and equitably, and arrive at the "fair market value" of your property.

Act 659 of 2017 – The normal burden of proof in civil action before administrative authorities and in court is a preponderance of the evidence.

BE PREPARED FOR YOUR APPOINTMENT

- 1) Get your property record card from the Assessor's Office or online at www.arcountydata.com . You can search by owner name or parcel number.
- 2) Verify measurements and features listed on the Assessor's property record card.
- 3) You may submit photos of your property.
- 4) Make note of any problems or discrepancies you feel the Board of Equalization should be aware of.
- 5) Bring with you any recent appraisals or valuation statements.
- 6) Compare your property value with other properties recently sold in your area. For appraisal purposes, square foot measurements are based on outside dimensions rounded to the nearest whole foot.
- 7) Bring with you estimates or expenditures made on recent construction or modifications to your property.