



BENTON COUNTY ROAD NAME CHANGE PETITION INSTRUCTIONS

The following are the procedures for a road name change in Benton County. You will need to follow all steps to ensure that your petition is accepted by the county. Signatures must be of property owners, and not tenants, renters, or family members.

1. A sample petition as well as a copy of these directions may be obtained from the Benton County website at <https://bentoncountyar.gov/9-1-1-admin/>
2. List 3 choices of road names in order of preference
3. List the current road name.
4. List all property owners touching the road being changed. To obtain a full list of property owners, you may contact the 9-1-1 Administration office at (479)271-2085 or 911administration@bentoncountyar.gov
5. Obtain signatures from all property owners, along with their designation of Agree/Disagree. Please see requirements for more specific information.
6. Select one person as the petition sponsor, who will be the main contact for the county.
7. The sponsor's signature will need to be notarized on the petition after all other signatures are obtained.
8. Submit the petition to Benton County 9-1-1 Administration via email at 911administration@bentoncountyar.gov, by ground mail at 215 E Central Ave #12, Bentonville, AR 72712, or in person at the Benton County Administration Office

Once a petition has been received by the 9-1-1 Administration Office, the following occurs:

- Road name choices will be checked for duplicates or potential confusion with the other existing roads in the county.
- Names and signatures will be checked to ensure all property owners have participated on the petition, regardless of Agree/Disagree status.
- The petition will be forwarded to the Benton County Road Department for a road assessment.
- The Road Department will return a written assessment to attach to the petition.
- The petition and written road assessment will be sent to the Benton County Judge for consideration.
- The Benton County Judge will make a decision concerning the road, and the petition sponsor will be notified by the county of the decision to approve or deny the petitioned request.
- New addresses will be assigned as necessary for homeowners on the affected road.

If you have any other questions about these directions, please call the Benton County 9-1-1 Administration Office at (470) 271-1085