

**ORDINANCE/RESOLUTION REQUEST DATA SHEET**

**This data sheet must be completed in full. Attach any additional information or sheets.**

**DEPARTMENT NAME:** Various      **DEPT. NO.** Various      **FUND NO.** Various

**DATE OF THIS REQUEST:** January 7, 2016      **Sponsored by:** Tom Allen

**INDICATE TYPE(S) OF REQUEST:**

- A.      Transfer of funds between categories in this department and fund
- B.      Appropriate additional monies to this department/fund from unappropriated monies in that fund
- C.      Transfer of funds from one fund to another fund
- D.      Create a new expenditure department or line item
- E.      Salaries for added personnel or upgrade of personnel through JESAP
- F.      Other, i.e. **Resolution** etc.

**GIVE A FULL AND COMPLETE EXPLANATION AND PURPOSE OF THIS REQUEST:** (This information will be used to draft an Ordinance/Resolution to be submitted for consideration by the Quorum Court)

**This request is a 2015 budget clean-up request to bring department categories out of the negative.**

**APPROPRIATE REVENUE:**

Account Title

**TRANSFER OF FUNDS:**

Account Title

Account Title

AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	<u>See Attached</u>
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____

**APPROPRIATE ADDITIONAL FUNDS:**

Account Title

ACCT NO. _____	AMOUNT _____	<u>See Attached</u>
ACCT NO. _____	AMOUNT _____	_____

**TRANSFER OF FUNDS: (From one Fund to Another Fund):**

Fund No. \_\_\_\_\_ to Fund No. \_\_\_\_\_ Amount: \_\_\_\_\_ Acct No. \_\_\_\_\_

**ADD PERSONNEL TO THE SAME JOB DESCRIPTION or create new job:** From Personnel

Committee/JESAP action

No. Added or New Job	Job Title
_____	_____
_____	_____

**SIGNED: BY BRENDA GUENTHER FOR TOM ALLEN** (Elected Official/Department Head)

**For Office Use Only:**

**Date Received:** \_\_\_\_\_ **Date submitted to Committee of the Whole:** \_\_\_\_\_

**Committee meeting date at which this request will be considered:** \_\_\_\_\_

**Committee action:** \_\_\_\_\_ **Do Pass (forward to Quorum Court for consideration)**  
\_\_\_\_\_ **Review on \_\_\_\_\_ date**

## Benton County

Acct #	Account Description	Orig or Adj Approp	Transfer or Add. Approp	New Approp Amount
<b>Quorum Court</b>				
1000-0107-1006	Social Security Matching	8,849.00	(238.00)	8,611.00
1000-0107-2002	Small Equipment	18,761.00	(444.00)	18,317.00
1000-0107-3030	Travel	12,000.00	682.00	12,682.00
		<b>39,610.00</b>	<b>-</b>	<b>39,610.00</b>
<b>CENCOM</b>				
1000-0501-4004	Machinery & Equipment	325,000.00	(10,000.00)	315,000.00
1000-0501-3020	Telephone & Fax Land Line	10,000.00	10,000.00	20,000.00
		<b>335,000.00</b>	<b>-</b>	<b>335,000.00</b>
<b>Jail Operation &amp; Maintenance</b>				
3017-0418-2007	Fuel, Oil, Lubricants	30,000.00	(4,000.00)	26,000.00
3017-0418-1001	Salaries, Full Time	143,878.00	4,000.00	147,878.00
		<b>173,878.00</b>	<b>-</b>	<b>173,878.00</b>
<b>Judicial Collections</b>				
3400-0416-3009	Other Professional Services	1,000.00	(760.00)	240.00
3400-0416-1001	Salaries, Full Time	62,280.00	760.00	63,040.00
		<b>63,280.00</b>	<b>-</b>	<b>63,280.00</b>
<b>County Detention Facility Fund</b>				
3018-0418-1005	Overtime	40,000.00	13,750.00	53,750.00
<b>County Collector</b>				
1801-0104-3009	Other Professional Services	-	115,000.00	115,000.00
<b>County Assessor</b>				
1802-0105-3009	Other Professional Services	6,000.00	210,000.00	216,000.00
<b>Treasurer's Automation</b>				
3000-0103-3009	Other Professional Services	-	21,000.00	21,000.00
<b>Sheriff's Commissary Fund</b>				
3412-0418-3006	Medical, Dental & Hospital	240,000.00	15,000.00	255,000.00