

**ORDINANCE/RESOLUTION REQUEST DATA SHEET**

**This data sheet must be completed in full. Attach any additional information or sheets.**

**DEPARTMENT NAME: Juvenile Probation DEPT. NO. 0480 FUND NO. 1000**

**DATE OF THIS REQUEST: August 6, 2015 Sponsored by: Tom Allen**

**INDICATE TYPE(S) OF REQUEST:**

- A. Transfer of funds between categories in this department and fund
- B. Appropriate additional monies to this department/fund from unappropriated monies in that fund
- C. Transfer of funds from one fund to another fund
- D. Create a new expenditure department or line item
- E. Salaries for added personnel or upgrade of personnel through JESAP
- F. Other, i.e. **Resolution** etc.

**GIVE A FULL AND COMPLETE EXPLANATION AND PURPOSE OF THIS REQUEST:** (This information will be used to draft an Ordinance/Resolution to be submitted for consideration by the Quorum Court)

**This request is to appropriate \$7,500.00 in grant revenue and the associated expenditures for a Juvenile Detention Alternatives Initiative (JDAI) Travel Grant. The Grant will be used for JDAI intersite conference and in-state travel / meetings.**

<b><u>APPROPRIATE REVENUE:</u></b>		<u>Account Title</u>
<b>ACCT NO:</b> <u>1000-0000-7109</u>	<b>AMOUNT:</b> <u>\$7,500.00</u>	<u>Other Federal Grant</u>

<b><u>TRANSFER OF FUNDS:</u></b>		<u>Account Title</u>	<u>Account Title</u>
AMOUNT _____	FROM ACCT _____	TO ACCT _____	_____
AMOUNT _____	FROM ACCT _____	TO ACCT _____	_____
AMOUNT _____	FROM ACCT _____	TO ACCT _____	_____
AMOUNT _____	FROM ACCT _____	TO ACCT _____	_____
AMOUNT _____	FROM ACCT _____	TO ACCT _____	_____

<b><u>APPROPRIATE ADDITIONAL FUNDS:</u></b>		<u>Account Title</u>
ACCT NO. <u>1000-0480-3030</u>	AMOUNT <u>\$1,000.00</u>	<u>TRAVEL</u>
ACCT NO. <u>1000-0480-3094</u>	AMOUNT <u>\$6,500.00</u>	<u>Meals &amp; Lodging</u>

**TRANSFER OF FUNDS: (From one Fund to Another Fund):**

Fund No. \_\_\_\_\_ to Fund No. \_\_\_\_\_ Amount: \_\_\_\_\_ Acct No. \_\_\_\_\_

**ADD PERSONNEL TO THE SAME JOB DESCRIPTION or create new job:** From Personnel Committee/JESAP action

No. Added or New Job	Job Title
_____	_____
_____	_____

**SIGNED: BY BRENDA GUENTHER FOR TOM ALLEN (Elected Official/Department Head)**

**For Office Use Only:**

**Date Received:** \_\_\_\_\_ **Date submitted to Committee of the Whole:** \_\_\_\_\_

**Committee meeting date at which this request will be considered:** \_\_\_\_\_

**Committee action:** \_\_\_\_\_ **Do Pass (forward to Quorum Court for consideration)**  
\_\_\_\_\_ **Review on** \_\_\_\_\_ **date**

## Benton County

Acct #	Account Description	Orig or Adj Approp	Transfer or Add. Approp	New Approp Amount
1000-0480-3030	Travel	1,000.00	1,000.00	2,000.00
1000-0480-3094	Meals & Lodging	2,700.00	6,500.00	9,200.00
	Totals	3,700.00	7,500.00	11,200.00