

## FINANCE COMMITTEE REPORT

February 05, 2015

A Finance Committee meeting was held Thursday, February 05, 2015, at 6:00 p.m. in the County Administration Building, Quorum Court Meeting Room, 215 East Central, Bentonville, Arkansas.

Committee Members Present: Allen, Moore, Jones, Chiocco, Curry, Easley, Moehring

Others Present: County Judge Bob Clinard, Prosecuting Attorney Nathan Smith, JPs Adams, Anglin, Sandlin, J. Harrison, K. Harrison, Leadabrand, Meyers, Director of Information Technologies, Hight-Jackson Associates PA Director Gary Jackson AIA

Media: Tom Sissom

Chair JP Allen called the meeting to order.

### **Public Comments**

None

JP Jones made motion to move “Item 3a” to the beginning of the agenda, seconded by JP Adams.

Motion passed by show of hands vote.

### **Walton Foundation Grant Discussion**

County Judge Bob Clinard stated that he had been working with the Walton Family Foundation on some changes to the terms and conditions of the grant offer contract for the historic courthouse. He stated that it is his honor to announce that they have mutually agreed on those modifications as being in the best interests of both parties to fulfill the grant. He stated that the revised contract will be on his desk within the week and that he will sign it on behalf of Benton County and get started on the process. He said that he was thrilled to be a part of the team to accomplish this wonderfully worthwhile project, for our future generations to enjoy this historic building. Judge Clinard stated that one of the details in the amended agreement extends the time the county will be able to make use of the office space in the Massey Building for the Prosecuting Attorney’s office during the renovation.

Prosecutor Nathan Smith said that he is pleased with the agreement, pointing out that the Massey Building offices are the only space downtown that is available.

Judge Clinard stated that he will present the final contract to the Quorum Court meeting.

### **Grants Administrator Report**

Accounting Manager Mike Crandall reported that: 1) the Arkansas Department of Emergency Management Performance Grant (EMPG) had been awarded to reimburse the county for 50% of the salaries for the Benton County Emergency Management Office staff; and 2) the Arkansas Economic Development Agency grant for \$65,300 to assist low income residents repair/replace

septic systems. He stated that these grants are administered by the Arkansas State Health Department and NW Arkansas Economic Development District.

### **Comptroller Report**

Comptroller Brenda Guenther stated that a comptroller report will be given every month and that the report will generalize some of the different highlights for the month.

She reported that; 1) worker's compensation insurance experience rating has gone down from a 1.36 rating in 2014 to 1.26 in 2015; 2) the payroll software conversion will be completed by March; 3) \$145,000 had been budgeted for the 2014 unemployment expense and \$80,888 paid, \$142,500 was budgeted for 2015; 4) the Commissioned Accounts final settlement was \$10,156,425 to the taxing entities; 5) Act 927 of 2013 requires a road report to be sent to the State of Arkansas when receiving more than \$2,000,000 in state funds for roads, and that state funds are 42% of the road funds.

Brenda Guenther reported that the 2014 Budget Recapitulation shows currently \$3,686,980 in surplus, and that the un-appropriated funds balance is \$16.4 million. She added that we are required to keep ten-percent statutorily.

### **Sales Tax Numbers**

Comptroller Brenda Guenther reported that November sales tax receipts were up 7.28% over last year. She added that overall, we are up \$42,192 for the same period last year. She stated that \$7.3 million had been budgeted for the year. She reported that the sales and use tax analysis shows \$39,101,141.95 had been collected for December.

### **Jail Collections**

Brenda Guenther reported that Jail Collections were \$10,400.00 for January, and that \$1.5 million was budgeted for 2015.

JP Allen reported that the state has increased the state prisoner's fee two-dollars.

### **Fuel Analysis**

Mike Crandall reported that the target is at 8% and that the Road Department is at 0% of their fuel budget, while the Sheriff's Department is at 2% of their budget. He stated that average unleaded fuel costs have decreased 47.83% to \$1.43 per gallon and diesel decreased 56.63% to \$1.79 per gallon, and that \$5,984 has been transferred back to the Road Department.

### **Fund Summary**

Accounting Manager Mike Crandall reported on the Monthly Fund Summary, stating that 8.33% is the target and that the General Fund is at 11.27% and all other funds are at 10.21%, and that the overall budget is at 10.70%.

Brenda Guenther stated this new fund summary report, is comparing January 2015 to January 2014. She reported that \$2,081,122 more has been spent in 2015 than in January of 2014. She stated that when you look at it category to category, we are fine; the increase is the capital purchases.

**Appropriation Ordinance Request - Dept. 0400, Sheriff's Office, Fund 1000**

Mike Crandall stated this appropriation ordinance request is to appropriate monies received from an anonymous donation to purchase S.W.A.T. small equipment.

Major Holloway stated this anonymous donation is to replace vests that are 12 to 14 years old, with new state of the art vests.

JP Moehring made motion to approve and forward to the Tuesday, February 10, 2015 Committee of the Whole agenda, seconded by JP Jones.

Motion passed by unanimous show of hands.

**Appropriation Ordinance Request – Dept. 0411, District Court 3 – Siloam Springs, Fund 3035**

Mike Crandall stated this appropriation ordinance request is appropriate additional monies to pay one-half of the salary increase for the Chief Clerk of District Court 3 – Siloam Springs.

JP Jones made motion to approve and forward the appropriation ordinance request to the Tuesday, February 10, 2015 Committee of the Whole, seconded by JP Moehring.

Motion passed by unanimous voice vote.

**Appropriation Ordinance Request: Dept. 0100, County Judge, Fund 3751**

Mike Crandall stated this appropriation ordinance request is necessary to appropriate grant revenues received for the Substance Abuse and Mental Health (SAMSHA) Grant that was not used in 2014.

JP Moehring made motion to approve and forward the appropriation ordinance request to the Tuesday, February 10, 2015 Committee of the Whole, seconded by JP Jones.

Motion passed by unanimous voice vote.

**Appropriation Ordinance Request: Dept. 0100, County Judge, Fund 3752**

Mike Crandall stated this appropriation ordinance request is to appropriate grant revenues received for the BC Veterans Treatment Court Grant not used in 2014.

JP Jones made motion to approve and forward the appropriation ordinance request to the Tuesday, February 10, 2015 Committee of the Whole, seconded by JP Chiocco.

Motion passed by unanimous voice vote.

**Appropriation Ordinance Request Transfer: Dept. 0100 County Judge, Fund 1000 to Dept. 0200, Road, Fund 2000**

Brenda Guenther stated this request is to transfer \$86,000 in personnel services from the General Fund to the Road Fund for the Administrator of Public Services.

JP Chiocco made motion to approve and forward the appropriation ordinance request to the Tuesday, February 10, 2015 Committee of the Whole, seconded by JP Curry.

Motion passed by unanimous voice vote.

**Appropriation Ordinance Request Transfer: Dept. 0500, Emergency Services, Fund 3602.**

Mike Crandall stated this is to transfer funds between categories to purchase a Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) response vehicle and related equipment as approved by the LETPP FY 2014 Grant.

JP Moehring made motion to approve and forward the appropriation ordinance request to the Tuesday, February 10, 2015 Committee of the Whole, seconded by JP Chiocco.

Motion passed by unanimous voice vote.

**Appropriation Ordinance Request: Dept. 0101, County Collector, Fund 1801**

Mike Crandall stated that this is a 2014 Budget clean-up request to bring a department category out of the negative.

JP Jones made motion to approve and forward the appropriation ordinance request to the Tuesday, February 10, 2015 Committee of the Whole, seconded by JP Chiocco.

Motion passed by unanimous voice vote.

**Other Business**

JP Curry announced that a Transportation Committee meeting will be held Thursday, February 12, 2015 at 6:00 p.m.

Brenda Guenther announced that a meeting to discuss War Eagle Bridge will be held Saturday, February 07, 2015 at 9:00 a.m. at Hobbs State Park, 20201 East Highway 12, Rogers, AR 72756.

JP Jones announced that a Public Safety – Justice Facility meeting will be held Monday, March 02, 2015 at 6:00 p.m.

JP K. Harrison announced that a Legislative Committee meeting will be held Thursday, March 12, 2015 at 6:00 p.m.

Meeting adjourned at 6:45 p.m.