

**ORDINANCE/RESOLUTION REQUEST DATA SHEET**

This data sheet must be completed in full. Attach any additional information or sheets.

DEPARTMENT NAME: **Sheriff**

DEPT. NO. **0400** FUND NO. **1000**

DATE OF THIS REQUEST: **April 22, 2014**

Sponsored by: **Tom Allen**

**INDICATE TYPE(S) OF REQUEST:**

- A. Transfer of funds between categories in this department and fund
- B. Appropriate additional monies to this department/fund from unappropriated monies in that fund
- C. Transfer of funds from one fund to another fund
- D. Create a new expenditure department or line item
- E. Salaries for added personnel or upgrade of personnel through JESAP
- F. Other, i.e. **Resolution** etc.

**GIVE A FULL AND COMPLETE EXPLANATION AND PURPOSE OF THIS REQUEST:** (This information will be used to draft an Ordinance/Resolution to be submitted for consideration by the Quorum Court)

**This transfer is to move \$5,000 from Machinery & Equipment Repair/Maintenance to Capital – Vehicle in order to purchase a used military surplus armored personnel carrier.**

**APPROPRIATE REVENUE:**

Account Title

**TRANSFER OF FUNDS:**

Account Title

Account Title

AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	<a href="#">See Attached</a>
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____

**APPROPRIATE ADDITIONAL FUNDS:**

Account Title

ACCT NO. _____	AMOUNT _____	_____
ACCT NO. _____	AMOUNT _____	_____

**TRANSFER OF FUNDS: (From one Fund to Another Fund):**

Fund No. \_\_\_\_\_ to Fund No. \_\_\_\_\_ Amount: \_\_\_\_\_ Acct No. \_\_\_\_\_

**ADD PERSONNEL TO THE SAME JOB DESCRIPTION or create new job:** From Personnel Committee/JESAP action

No. Added or New Job	Job Title
_____	_____
_____	_____

**SIGNED: BY MIKE CRANDALL FOR TOM ALLEN** (Elected Official/Department Head)

**For Office Use Only:**

Date Received: \_\_\_\_\_ Date submitted to Committee of the Whole: \_\_\_\_\_

Committee meeting date at which this request will be considered: \_\_\_\_\_

Committee action: \_\_\_\_\_ Do Pass (forward to Quorum Court for consideration)  
\_\_\_\_\_ Review on \_\_\_\_\_ date

## Benton County

Acct #	Account Description	Orig or Adj Approp	Transfer or Add. Approp	New Approp Amount
1000-0400-2034	Machinery & Equip Repair/Maint	105,000.00	(5,000.00)	100,000.00
1000-0400-4005	Vehicle	-	5,000.00	5,000.00
	<b>Totals</b>	<b>105,000.00</b>	<b>-</b>	<b>105,000.00</b>