

FINANCE COMMITTEE REPORT

July 02, 2013

A Finance Committee meeting was held Tuesday, July 02, 2013 at 6:00 p.m. in the County Administration Building, Quorum Court Meeting Room, 215 East Central, Bentonville, Arkansas.

Committee Members Present: Allen, J. Harrison, Jones, Chiocco, Curry, Moore
Absent: Moehring

Others Present: JPs Hernandez, Meyers, Anglin, and Sandlin, County Judge Bob Clinard, Circuit Court Judge Robin Green, County Assessor Glen "Bear" Chaney, Comptroller Sarah Daniels, Accounting Manager Mike Crandall, Administrator of General Services John Sudduth, Information Systems Director Sidney Reynolds

Dave Perozek – Benton County Daily Record

Chair JP Allen called the meeting to order.

1. Grants Administrator Report

Accounting Manager Mike Crandall reported that the Illinois River Watershed Partnership Rain Garden Project Grant has been approved for \$930.72, with a 25% in kind services match, and he is requesting an appropriation ordinance to appropriate the \$694 in grant revenue received to Environmental, Department 38.

JP Allen stated that he is on the Illinois River Watershed Board and will recuse himself from voting.

JP Moore made motion to approve and forward the appropriation ordinance request to the July 09, 2013 Committee of the Whole agenda, seconded by JP Jones.

Motion passed by unanimous show of hands vote.

Mike Crandall stated that he is requesting an appropriation ordinance request for the Sheriff, Department 05, to appropriate \$71,613 in grant revenue received from the Department of Justice – Violent Gang and Gun Crime Reduction Program with a \$71,014 match from the county to assist the Benton County Sheriff's Office in purchasing software (COPLINK) that will allow the Sheriff's Office to create a gang database to suppress gang activity.

JP J. Harrison made motion to approve and forward the appropriation ordinance request to the July 09, 2013 Committee of the Whole agenda, seconded by JP Jones.

Motion passed by unanimous show of hands vote.

Mike Crandall reported that Benton County did not receive the FEMA 2012 Community Resilience Innovation Challenges Grant.

2. Appropriation Ordinance Request – Environmental, Dept. 38, Fund 010

Comptroller Sarah Daniels stated that this appropriation ordinance request is for \$27,000 to purchase a new truck, and for repairs and maintenance costs for another vehicle in the Environmental Department.

JP Moore asked what type of vehicle is being replaced.

Administrator of General Services John Sudduth reported that the replacement vehicle is a 2004 Ford that has over 138,000 miles on it and is in need of repair almost equal to its value. He stated that another vehicle in the department needs some necessary repairs and maintenance.

JP Jones made motion to approve and forward the appropriation ordinance request to the July 09, 2013 Committee of the Whole agenda, seconded by JP J. Harrison.

Discussion was held on improving maintenance and maintaining a program for county vehicles.

County Judge Bob Clinard stated that a preventative maintenance program will be set up for the county vehicles under his department.

Motion passed by unanimous show of hands vote.

3. Appropriation Ordinance Request – Sheriff/Jail, Dept. 05, 17 and 67

Sarah Daniels stated that this appropriation request is in three parts; 1) to replace two patrol vehicles that have been totaled with one Tahoe equipped in the Sheriff's Department 05, Fund 010; 2) Beaver Lake Park Patrol, Department 17, Fund 350 is requesting small equipment (life vests), fuel, and two vehicles (Tahoe's) with cameras installed on the vehicles; 3) and in the Jail-SSI Incentive Fund, Department 67, Fund 970, they are requesting one vehicle (Tahoe). She stated that the Beaver Lake Park Patrol and the SSI Incentive Fund are self-generating accounts, and that they have the money in their operating accounts. She stated that the Tahoe for the Sheriff's Department will be coming out of reserves in the general fund.

Discussion was held on the appropriation ordinance request for the various departments.

JP Jones made motion to approve and forward the appropriation ordinance request as submitted to the July 09, 2013 Committee of the Whole agenda, seconded by JP Chiocco.

Motion passed by unanimous show of hands vote.

4. Appropriation Ordinance Request – Information Systems, Dept 49, Fund 010

Sarah Daniels stated that this appropriation ordinance request is to purchase and install a security access system, new security cameras and equipment in the Courthouse Building.

County Judge Bob Clinard stated that in May of 2011 the U.S. Marshals Service did a security review of the courthouse at the county's request, and that their recommendation was that more security cameras be installed. He stated that the county applied for a grant to help with the costs, but did not receive the grant. He stated when the grant was applied for, the quorum court, judges, and bailiffs agreed that this is something that is needed. He stated that the Courthouse Security Committee, chaired by Circuit Court Judge Robin Green and himself, had met and discussed the issue after not receiving the grant,¹ and they all agree that Option "B," updates for the cameras and additional cameras, would work.

Assistant Network Administrator Shawn Scott presented a power point presentation and explained the need for more and better security cameras for the courthouse and administration buildings. He stated that there are a number of older cameras which are starting to show their age, and while adequate, they are hardly ideal. He added that the digital cameras would be a major step forward, and would provide much clearer detail.

JP Jones stated that Option "C" includes more cameras, and if we were to buy more cameras, would there be a possibility of receiving a price break. He also asked if this will go out to bid. JP Allen stated that one of his concerns is that he is not seeing anything about automatic locks or additional personnel, and will there be any need for additional personnel. JP Curry stated that it seems that almost daily there is news from somewhere in the country of a violent act committed in a public place, and he thinks that more security is better.

County Judge Bob Clinard stated that Circuit Court Judge Robin Green is here to represent all of the Circuit Judges.

JP Allen asked when the security cameras would be installed if they are approved. County Judge Bob Clinard stated that the bid process will take 30 days, with a minimum of three months to be in place. JP Allen stated that the security in our court system is critical, and asked if Option "C" would be something they could come back for at budget time. Circuit Court Judge Green stated that Option "B" is critical, and that Option "C" is needed as well, and is also critical.

After further lengthy discussion on the different options provided, costs for the security camera upgrades, the security access system, and the location of the security cameras, JP Curry made motion to approve and forward an appropriation ordinance request using Option "C" for the additional cameras for \$85,000 to the July 09, 2013 Committee of the Whole agenda, seconded by JP J. Harrison.

County Judge Bob Clinard stated that in this case, given the seriousness of the situation, while the sum of the camera project normally would require it to be let for bids, it is possible that he could declare an emergency and forgo the bidding process.

Motion passed by unanimous show of hands vote.

	OPTION A			OPTION B	
	Qty	Cost	Total Cost	Qty	Cost
Additional Cameras (Circuit Courts Interior & Exterior)					
2 mega pixel Internal camera, license & cable drop	11	1,098	12,078	12	1,098
2 mega pixel External camera, license & cable drop	3	1,687	5,061	6	1,687
5 mega pixel External camera, license, mount, cable drop	2	1,851	3,702	5	1,851
8 GB Memory Module for Server	0	81	-	0	81
16 GB Memory Module for Server	1	162	162	1	162
Conduit and Raceway	1	2,850	2,850	1	2,850
Metal Detector					
New Metal Detector (Division II Court - replacment)	1	3,800	3,800	1	3,800
Transfer Metal Dectors to District Courts from BCSO	2	-	-	2	-
05. Metal Detector - Calibrated (Estimate)	3	1,000	3,000	3	1,000
Sara Metal Detector Wands	4	150	600	4	150
incr Polished steel Stanchions (set)	2	300	600	2	300
incl					
Replacement Cameras (Circuit Courts Interior & Exterior)					
06. 2 mega pixel Internal camera, license & cable drop	0	1,098		0	1,098

Sarah Daniels reported that Jail Collections were up 24.64% over the monthly budget prorations, and that \$467,408 has been collected for the year, which exceeds the projected \$750,000.

07. Fuel Analysis

Accounting Manager Mike Crandall reported that the Road Department is at 71% of their budget, and the Sheriff's Department is at 47% of their budget. He stated that average unleaded fuel costs have increased 31.3% to \$3.65 per gallon and that diesel has increased 7.6% to \$3.41 per gallon. He stated that year-to-date \$47,031 has been transferred back to the Road.

08. Fund Summary

Michael Crandall reported on the Monthly Fund Summary, stating that the General Fund is at 51.69% and the overall budget is at 46.05%.

Other Business

None

Meeting adjourned at 7:40 p.m.