

BENTON COUNTY TRACT SPLIT CHECKLIST

Property to be divided into only two (2) tracts.

Compliance with FEMA Floodplain Regulations.

Permit required Permit **not** required

Include proper road names & numbers.

Include proper right-of-way of existing roads.

Include proper building set-backs (25 ft. from R.O.W.)

Property is not part of an existing subdivision.

Property has not previously been divided by present owner.

Title block.

Plat must be signed by an Arkansas registered surveyor.

Plat must contain small area and vicinity map of property to be divided.

Show and label relationships of both tracts on same plat.

Show all new dedications and easements - utility and access.

Show all existing easements: utility, access and lateral lines.

Statement that acceptance does not guarantee septic compliance.

Line (s) for property owner (s) signature (s).

Planning Board certificate.

Show all existing structures.

Submit original and five (5) copies of the plat.

If all above criteria can not be met, eight (8) copies will be needed for the Planning Board

Pay fee of \$50.00.