

INFORMAL PLAT SUBDIVISION CHECKLIST

- Compliance with FEMA Floodplain
 - Permit required
 - Permit **NOT** required

- Informal Plat Subdivision name approval.
- New Street name(s) approval.
- Include proper right-of-way of existing roads.
- Include proper Benton County Road numbers and names.
- Fire Department notification.
- County Road Access approval.
- Demonstrate that all proposed roads have suitable drainage, ditches and culverts.
- Private Road Disclosure Statement.

- Title Block.
- Plat must contain vicinity map of area being subdivided.
- Boundary lines and legal description(s).
- Lot and block numbers.
- Notarized property owners signature.
- Show all existing utilities and easements.
- Show all new existing utilities and easements.
- Covenant against future lot splits.
- Plat must be signed by an Arkansas registered surveyor.

- Submit (8) copies of plats.

- Pay fees of \$250.00.
- Pay fee of \$25.00 per lot and record plat upon approval.