

**BENTON COUNTY COMMERCIAL / INDUSTRIAL DEVELOPMENT CHECKLIST
NEW CONSTRUCTION, ADDITIONS, IMPROVEMENTS, & RENOVATIONS
DESIGN PLANS**

Requirements
<input type="checkbox"/> Address(s) approval.
<input type="checkbox"/> New street name approval (if any).
<input type="checkbox"/> Compliance with FEMA Floodplain Regulations.
<input type="checkbox"/> Permit required <input type="checkbox"/> Permit not required
<input type="checkbox"/> Hazardous Chemical Compliance.
<input type="checkbox"/> Approved Septic disposal method.
<input type="checkbox"/> Existing roads (Type & width).
<input type="checkbox"/> Road construction, design plan, and county road access approval.
<input type="checkbox"/> Existing easements & right-of-ways (Nature, width, book & page).
<input type="checkbox"/> On site parking & loading requirements.
<input type="checkbox"/> Stormwater detention plan. (If 5 acres or more, comply with DPC&E regulations)
<input type="checkbox"/> Sedimentation & erosion control.
<input type="checkbox"/> Solid waste disposal contract.
<input type="checkbox"/> Environmental compliance. (If any)
<input type="checkbox"/> Public utilities service agreement.
<input type="checkbox"/> Service acceptance letter from Fire Department with jurisdiction.
<input type="checkbox"/> Verification of compliance with Arkansas Fire Prevention & Safety Code.
<input type="checkbox"/> Verification of notice of adjoining landowners.
<input type="checkbox"/> Title block.
<input type="checkbox"/> Legal description.
<input type="checkbox"/> Area map.
<input type="checkbox"/> Adjacent landowners, developments & land usage.
<input type="checkbox"/> All existing monuments. (physical description)
<input type="checkbox"/> USGS contour lines at 5' intervals.
<input type="checkbox"/> Existing buildings & utilities.
<input type="checkbox"/> Lots & blocks.
<input type="checkbox"/> Line (s) for notarized property owner (s) signature (s).
<input type="checkbox"/> New easements & right-of-ways.
<input type="checkbox"/> Building & utilities setbacks.
<input type="checkbox"/> Surveyors certificate.
<input type="checkbox"/> Submit ten (10) copies of plat.
<input type="checkbox"/> Pay fee of \$300.00.